



+44 7810 326 629



Elleelliott@hotmail.com



Linkedin Page to follow

- Female
- British
- Non Smoker
- Good Health, ENG1
- Full UK Driving Licence
- Available immediately
- Current location: Antibes, France

## QUALIFICATIONS

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- STCW
- ENG1
- RYA Marine Short Range Radio Certificate
- RYA Powerboat Level 2
- RYA Proficiency in Designated Security Duties
- GUEST Yacht Interior Introduction Module
- GUEST Basic Food Service Module
- GUEST Wine, Bartending, and Mixology
- Level 2 Food Safety / Food Hygiene

## HOBBIES & INTERESTS

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During my free time I like to keep active. I used to be a keen horse rider and gymnast, and these are activities I still enjoy, alongside water sports and walking. I am also a keen gamer and enjoy interacting with an online gaming community. I have a good group of friends who I enjoy spending time with, and my big passion is to travel and explore new destinations around the world. My guilty pleasure is fine dining and I have recently developed an interest in specialist coffee which I am excited to explore more.

# ELLÉ ELLIOTT

## STEWARDESS/ DECKHAND

### PERSONAL PROFILE

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My outgoing nature and enthusiasm for hospitality has led me to pursuing a career within the yachting industry. I am an extremely hard-working, reliable, and motivated individual with considerable experience of working within a team as well as using my own initiative.

I take pride in self-presentation, punctuality, and I have an excellent eye for detail. I believe that these qualities make me a very strong candidate to join any yachting team.

### OFFSHORE EXPERIENCE

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#### **IDLE – 32m S/Y – 1 Day**

Day spent preparing the vessel for sale by cleaning the interior.

### LAND BASED EXPERIENCE

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#### **Self Employed I Live Broadcaster**

August 2017 – Present

- I have built and continue to maintain a large, worldwide community and social platform.
- Giving users who enter my broadcast a warm welcome and building a rapport with them.
- Maintaining viewership and interest levels of viewers by keeping my content relevant and entertaining.
- Discussing a variety of current topics with my community ranging from movies to travel to fine dining.

#### **Number 14 Trading I Waitress / Hostess**

September 2021 – August 2022

- Delivering exceptional customer service by greeting and serving customers in a timely and friendly manner.
- Anticipating customer needs efficiently using quick observation skills.
- Proactively preparing for large groups/parties by anticipating staffing requirements and customers' potential needs.
- Developing and maintaining positive working relationships with my team to ensure business goals were achieved.
- Monitoring guests for intoxication levels and immediately raising any concerns with management and / or security to ensure no one party ruins the evening / experience for others.

## REFERENCES

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**Scott Clarke**  
**Managing Director**  
**Venture Construction**  
+44 7540 975 808  
S.Clarke@cjl-build.co.uk

**Olly Phillips**  
**Manager**  
**Number 14 Trading**  
+44 2074 343 034  
Olly@platinumlace.co.uk

## LAND BASED EXPERIENCE (Continued)

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### **RightBuild UK | Personal Assistant**

August 2017 – January 2018

- Managing and coordinating diaries, and scheduling meetings and appointments.
- Making travel arrangements and booking transportation and accommodation.
- Organising events by anticipating workload with staff and management.
- Reminding the Managing Director about upcoming important tasks, meetings, and deadlines.
- Implementing, developing, managing and maintaining new procedures, databases and administrative systems to improve and ensure the smooth running of the office.
- Liaising with staff, suppliers and clients.

### **The Hospital Day Nursery | Nursery Nurse**

December 2016 – August 2017

- Preparing food and feeding suitable meals, snacks and drinks to the children.
- Teaching general life skills such as hygiene and manners.
- Working with Health and Social Care professionals as required.
- Completing admin / paperwork.
- Planning activities for the week ahead whilst adhering to strict EYFS Regulations.

### **Venture Construction | Office Manager**

April 2016 – December 2016

- Processing all employee timesheets, ensuring all subcontractors were paid accurately and on time.
- Entering data and maintaining the in-house database.
- Generating a monthly KPI Tracker.
- Upkeep of all IT equipment.
- Keeping the CEO up-to-date with the progress of all jobs and alerting him to any issues.
- Issuing employees with disciplinary actions.

### **Goals Soccer Centre | Bar Staff / Hostess**

August 2014 – May 2016

- As front of house, I ensured all customers were warmly welcomed.
- Ensuring the bar and work areas were kept clean and sanitary at all times.
- Preparing and servicing beverages.
- Subtly monitoring patrons' intoxication levels.